

**Friends of the Little Miami State Park
General Board Meeting
June 10, 2026
Virtual – MS Teams
Meeting Minutes**

Minutes

Motions

Actions

AGENDA / STRATEGIC PLAN

1. Introductions
2. Approval of Minutes
3. Treasurer's Report
4. Administrative Business
5. Trail Maintenance/Safety
6. Trail Amenities/Convenience
7. Trail Improvements/Beauty
8. FLMSP Volunteer Events
9. FLMSP Trail Mail
10. FLMSP Outreach
11. FLMSP Future Board Meetings

Call to Order: Becky Retzer

Introduction of Board:

Becky Retzer	President
Dick Feldmann	Vice President
Bill Brown	Treasurer
John Telintelo	Secretary
Rick Forrester	Member at Large
Bruce Cortright	Member at Large
Kris Allenson	Member at Large

Introduction of ODNR, Members, and Guests:

Tiffany DeChant-Hunt	ODNR
Casey Marcum	ODNR
Margee Kirkpatrick	FLMSP Trail Mail
Diane Wright	FLMSP Trail Mail / Buckeye Trail
Ron Gorley	FLMSP Memorial Program
Erick Wikum	FLMSP Volunteer / E-Bike Survey

APPROVAL OF MINUTES: John Telintelo

- **The April 8, 2026, Board Meeting Minutes were distributed on April 20, 2026, and the Annual Meeting May 3, 2026, were distributed on May 5, 2026, by John Telintelo.**
- **MOTION: Bill moved to approve the April and May Board Meeting minutes.**
- **Rick seconded the motion. MOTION APPROVED.**

TREASURER'S REPORT: Bill Brown

Taxes and Donations

- **CPA is filing 2024 taxes, and the invoice to Fermann Staun CPA has been paid. Will do an extension.**
- **Balance Sheet and Profit and Loss through 05/31/2026 were emailed to the Board on June 8th.**
- **Dr. Robert Reed made another \$10,000 unrestricted donation.**

PROFIT & LOSS YTD May 2026 YTD May 2025		
Revenue	\$36,235	\$67,370
Interest Rev.	\$207	\$2,386
Expenses	-\$21,644	-\$195,481
Total	\$14,798	-\$124,725

CASH ON HAND May 31, 2026 April 30, 2026 Delta

Total Cash	\$188,946	\$174,988	\$13,958
Operating Account	\$77,660	\$63,744	\$13,916
Huntington Savings	\$111,286	\$111,244	\$42
Cert. of Deposit	\$0	\$0	\$0
Restricted	\$32,137	\$30,137	\$2,000
Benchies	\$3,404	\$1,404	\$2,000
Pavement Fund	\$7,628	\$7,628	\$0
Spring Valley Wildlife Preserve	\$10,000	\$10,000	\$0
Oregonia Garden	\$1,105	\$1,105	\$0
Grandin Welcome Station	\$10,000	\$10,000	\$0
Unrestricted	\$156,809	\$144,851	\$11,958

ADMINISTRATIVE BUSINESS: Becky Retzer

E-Bike Survey Presentation – Erick Wikum

- Trail mail contributor
- 125 responses to survey
- Speed restriction is 20 MPH on class 1 & 2
- Class 3 up to 28 MPH
- Erick paid SurveyMonkey \$100 to get survey data.
- Erick suggests discussing what could be done regarding e-bike usage and communication.
- 80% of respondents said safety is their highest e-bike concern.
- 70% said they sometimes see e-bike riders being inconsiderate.
- 79 written responses
- Top e-bike concerns: speed, lack of courtesy (regular bikers also mentioned), enforcement, unskilled or underage riders.
- Erick highlighted “enforcement” as what he thinks the biggest issue is.
- He also suggested educational efforts, since enforcement is so difficult.

- Dick and Erick, Ron and Tiffany will be at the upcoming TriState Trails conference on e-bike use on trails.
- Casey suggested a focus on trail speed and regular safety and consideration regardless of e-bike or regular bike. Do not single out e-bikes for bad behavior.
- It's hard to differentiate between Class 1& 2 and Class 3 e-bikes.
- Tiffany said she would talk to ODNR law enforcement about this topic.
- Dick said he suggests we do not want volunteers to get involved in enforcement of this issue. FLMSF volunteers are host/hostesses.
- We will be waiting for the feedback from the conference this Friday.
- Erick thanked FLMSF for the opportunity to speak.

TRAIL MAINTENANCE/SAFETY

Focuses on preserving the trail's condition, preventing further deterioration, and emphasizing safety. Review of trail closures, pavement slips, bridge repair or replacement, bump grinding, crack filling, root cutting, drainage swales, culverts, intersection sightlines, equipment purchases, and equipment storage facilities.

MM 19.6 – Oregonia

- Dick and Casey agreed not to implement the suggested change. The Board will reconsider after we see how the sale of the Little River Café is completed.
- **Little River Café is being auctioned by Worley Auctioneers online June 5 through July 8th at 2:00 p.m.**

MM 22.3 - Trail slip under I-71 Jeremiah Morrow Bridge

- The project is currently awarded. There is no available detour route in this area, so the trail will be closed. When ODNR knows of its closure, FLMSF can post it on social media, website, and in Trail Mail. Dick will post on the website that trail users shall contact the ODNR Park Office for trail closure info.
- **Tiffany attended a meeting on this today.**
- **Finishing the wall. Adding pieces at bottom. Extended trail closure time for two more weeks. Trail open on the weekend.**
- **They will only block the trail when needed, like when paving. Getting close to completion.**

Major Pavement Replacement

- The project has been completed except for the areas being impacted by the sewer line extension work in South Lebanon.
- **Discussed developing plaques naming large donors.**
- **Discussed Ribbon Cutting. Dick suggested waiting until after the sewer line is completed and the paving is done to hold an event.**
- **Tiffany asked what a ribbon cutting would entail. She recommended not waiting since it would be a year after the paving was completed.**
- **Morrow, Foster and S. Lebanon for plaque placement**
- **Bill will run a report of past pavement donors and send it to Becky and Dick to use in an effort to recognize large donors.**
- **S. Lebanon had awarded the municipal sewer line extension. The trail was closed two weeks ago so the contractor could take down the trees before the bats moved in. The actual construction is tentatively planned for June 2026. The RFP indicated the project was to be completed by July 2027. The sewer line will run along the side of the trail south of S. Lebanon and straight down the center of the trail north of S. Lebanon, meaning the trail will be completely closed once they start digging.**
- **Warren County water field project immediately west of the Lebanon spur is on hold, waiting for parts. The project will continue at some point in the future.**

Trail Closures

- Signs are in place.
- Margee will NOT send out suggested detours, as some liability is involved for the FLMSF organization if recommendations are made. Trail users will be urged to use GPS to determine their own route. • Importance of keeping trail closures updated on our website, Facebook, and with partner organizations. Urge users to contact the park office phone for current info.

- Tiffany said the project people have said trail users are violating trail closure by going around the barriers.
- Barriers are up, and signs are in place to notify trail users

Root cutting along trail blacktop project: Dick Feldmann

- Completed from Foster to Lebanon Spur
- Completed from Stubbs Mill to first culvert north. We still need roots dug of trail pavement. • Still need to do 0.1 mile from culvert to new pavement.
- Need to cut roots from Stubbs Mill south to end of S. Lebanon sewer line. This section will be repaved by S. Lebanon contractor, but without a sewer line ditch, the roots won't get cut. • Excavator needs oil added every time it is used.
- Root cutting in the construction area is complete.
- Dick taking excavator to the north end of the trail to do root cutting.

MM 28 & 38 - Gravel Fill North of Loveland

- Casey Marcum had FLMSP purchase gravel for some fill. Casey indicated she has dropped off gravel in between Fosters and Loveland at the slumping area that Rick's crew worked on last year. Casey has halted this.
- Gravel used up. Casey asked if we could buy more.
- Motion to buy more gravel tabled until we know how much we need and how much it will cost.
- Dick asked what it's being used for. Casey said to build up slumps and berms that are low. Sink holes.

MM 42.5 & 41.5 Loveland District and Trailhead

- Dick reported that the caution signs have been painted on the pavement north and south of Loveland.

ODNR has engaged an external engineering firm to evaluate and prioritize future major trail projects. Miscellaneous trail issues being assessed may include those listed below:

MM 4.5 - Trail Slip at Gladys Run

MM 6.1 - Bridge Repair in Spring Valley at Bellbrook Ave

MM 13 - Trail Undercut at Middletown Road area

MM 18.7 - Culvert before Horse Farm

MM 33 - Bridge Repair/Replacement at South Lebanon

MM 44 - Culvert Partially Collapsed

MM 47.7 - Bridge Repair at Miamiville

MM 49.5 - Trail Slip near Glendale-Milford Rd

MM 50.5 - Bridge Repair at Shawnee Run

Foster Large Equipment Storage Facility, Rick Forrester/Dick Feldmann

- Dick has reached out to the Monkey Bar surveyor to create site plan.
- Ohio Department of Commerce will be handling the permitting and inspections. They require a PE stamped set of plans for the building and a stamp site plan. (same requirements when we built the shelter in Corwin)
- Don Hahn is looking into requirements for asking for a variance on the 600 sq ft. limit on buildings in a floodplain. Has not gotten an answer back on variance.
- Dick will call Arron Roark (sp) , Scenic Rivers, what requirements they will have.
- The surveyor and civil engineer has been contacted.

- During root cutting excavation, Dick said the excavator was parked at a rental place at \$62/month.
 - Now it's being stored at a volunteer's farm for free.
 - Dick reported that the Mid-South maintenance crew requested we keep the excavator storage parking space for excavator work this fall.
- MOTION: Dick moved to approve 6 months of rental at \$62 /month.**
Rick seconded the motion. MOTION APPROVED.

Air Tags for all Heavy Equipment, Bill Brown

- Bill has purchased electronic air tags on all the heavy equipment and three trailers as a security measure.
- Bill will send tracking sharing to Dick for 3 installed tags. We will install other tags as we can.

TRAIL AMENITIES/CONVENIENCE

Focuses on upgrading the trail's directional aids, park signage, places to stop, rest, and recharge, information kiosks, restrooms, memorial benches, tables, bike stands, pumps, and rain shelters.

Information Kiosks, Becky Retzer, Dick Feldmann

- Dick will replace the one broken plexiglass pane at Spring Valley.
- Dick will change the locks at the Milford Park signage.
- Dick will work on the new kiosk at Grandin Trailhead
- Group Project – re-staining kiosks the same color for consistency.

Memorial Program, Ron Gorley

- Bird Boxes: Time to install is late February for both the bluebird and songbird options. Ron would like to purchase 2 Duncraft boxes, the Eco-Strong Protected Songbird House for \$79.95 and the Eco-Strong Bluebird House for \$89.95. Ron will then figure out pole, baffle and plaque details. Locations will be worked out with ODNr input. Goal is to know what exactly what to do by early Thanksgiving and make this a holiday gift option, publicized in Trail Mail. This could be an annual program and be renewed.
- A request came in for a plaque in Loveland for a pet dog. Ron says it doesn't make sense to do this or to put down pavers. Tiffany noted that pavers are hard to maintain. Ron will notify the requester.
- Tiffany asked if benches are guaranteed for a specific number of years.

TRAIL IMPROVEMENTS/BEAUTY

Focuses on enhancing the trail, its image, natural beauty, and historical connections. Review of pollinator gardens, raingardens, tree plantings, river vistas, riverbank restorations, railroad memorabilia elements, historical plaques, and developing strong Trail Towns, districts, and landmarks.

MM 19.9 – Oregonia Educational Garden, Becky Retzer

- Kris will help Becky coordinate a Spring cleanup, weed treatment, and mulch - one-day event.

MM 37.5 – Foster Train Memorabilia with Interpretative Panel, Rick Forester

- Rick and ODNr are working on a future Train Memorabilia Area for Foster. Rick noted that four other people are involved in working on this.
- Becky suggested it be a future private donation or grant application.
- It was suggested that new tables, like at Miamiville be installed with some new trash cans.
- Tiffany suggested Neil, a historian at ODNr can do the research, write the story, and maintain a trail-wide consistency. Pannier Company makes display panels.

FLMSP VOLUNTEER NEWS/EVENTS

Change of North and Mid-South Designations: Dick Feldmann

- Changes to the extent of the four divisions for volunteers and work crews were discussed. Ideas were floated, but the issue will be discussed in a future meeting as Chainsaw Crews and VicNet volunteer categories will need to be adjusted if a three vs four sections of trail is decided on.

Trail Sentinels

- Don Outtersen has volunteered to revamp this program.
- **Becky and Don will work on a new program SOP and present to the Board at the June meeting.**

Hot-Line, Ron Gorley and Dick Feldmann

- **Dick reported that the issue with the larger number of text recipients on Hotline Calls was resolved within the existing cellphone texting system.**

Volgistics – Kris Allenson

- **Kris has been processing all new FLMSP volunteer applications and ODNR forms.**
- **Kris gets a handful of applications a month and is making sure they know they have to complete & sign ODNR form.**

Volunteer Outreach

- **Bruce Fales has volunteered to head up the summer cookout but is not available until Saturday, July 25th. Do we want to consolidate into one big event in the Fall?**
- **Do we want to give gifts or just cook out?**
- **Most agreed to discontinue giving gifts due to difficulty procuring donations.**
- **Board feels the picnic is an appropriate “thank you” to the volunteers**

FLMSP TRAIL MAIL

- **No discussion**

FLMSP OUTREACH

- **Miami Valley Trails is having a meeting regarding e-moto (bikes that exceed e-bike speed limits) Dick Feldmann and Erick Wikum will attend the Friday, June 12th meeting.**
- **September 10-13 will be the 2026 Buckeye TrailFest, and it will happen concurrently with the North Country Trail Trailfest, at Salt Fork State If anyone is considering attending, they can make lodge reservations now by calling the Salt Fork Lodge and asking for the Trailfest rate: (800) 282-7275**

FLMSP FUTURE BOARD MEETINGS

- **The next Board Meeting is JULY 8 from 7:00 PM to 8:30 PM, virtual on MS Teams.**
MOTION: Dick moved to adjourn the meeting.
Bill seconded the motion. MOTION APPROVED.



www.mqsstructures.com

Richard Forrester
478 W Fosters-Maineville Rd
Maineville, Ohio 45039
513-207-6407 FORRESTER.RJ54@GMAIL.COM

Wed Jun 03 2026

Re: Free Standing Building Proposal

Dear Richard Forrester,

Thank you for your inquiry on a new project to be provided by MQS Structures, LLC
Below are listed the specifications on which the price is based:

Free Standing Building installed on your level gravel site
24' width x 40' length x 12' inside height
Roof System: 4' o/c trusses Pitch: 4/12 Loading: 25-5-5 standard
Walls: 8' o/c TR laminated load-bearing columns with uplift protection
Siding: 28 Gauge Painted Steel (Undecided Color)
Trim Color (Undecided Color)
Siding: 128 lineal ft 3' Wainscoting (Undecided Color)
Roofing Type: 28 Gauge Painted Steel (Undecided Color)
Overhangs: 12" Boxed on 2-eaves & 2-gables (Undecided Color) soffit and fascia
Insulation/Underlayment: 1147 sqft of Single Bubble on Roof
2 - 10 X 10 non-insulated (Undecided Color) Overhead Door(s) with Short Raised Panels
2 - 3' X 6'8" Steel Flush Entry Door(s) (Undecided Color)
Engineered plans

The cost for this project is \$28,960.00.

This price is good for 21 days from the date of this letter.
Thank you and if I can be of any further assistance please feel free to call.

Yours truly,
Brad Chupp
MQS Structures, LLC
2843 Lifer Lane
Lancaster, Ohio 43130
Phone (855) MQS-3334
Cell (614) 381-2012
b.chupp@mqsstructures.com

Additional available options:

- + Add Concrete Floor: 960 sqft of 4" concrete floor inside for \$9,010.00
- + Add 1 - 3X3 Single-hung Window(s) (Undecided Color) for \$480.00
- + Add 84 lineal ft of Gutter (Undecided Color)
- + Add Total feet of Downspout - 32 ft. Qty of Downspouts - 2 for \$1,270.00