

**Friends of the Little Miami State Park
Online General Board Meeting 05-13-2020
Meeting Minutes**

Call to Order: Steve Murphy

Introduction of Members and Guests: Steve Murphy (5 min)

Board Members: Steve Murphy, Ron Gorley, Dick Feldmann, Bruce Cortwright, Rick Forrester, Becky Retzer, Tom McCray

Guests: Jim Mason

Approval of Minutes from 04-08-2020: Becky Retzer

Becky Motion to approved the minutes as revised, Ron Gorley Seconded - Approved



Minutes_2020-04-08.pdf

Treasurer's Report - Dick Feldmann (5 min)

Cash on Hand:	04/08/2020	05/13/2020	Change +/-
Unrestricted	\$48,075	\$35,849	(12,226)
Restricted	11,451	9,589	(1,862)
Safety	8,244	7,826	
Memorial bench install	1,207	1,207	
Trail maintenance	2,000	556	
Reserved	2,900	5,302	+2,402
Pollinator garden program	1,350	1,350	
CPA Bob Straum	750	750	
Shawnee Tree Service	800	2,202	
Spring Valley crosswalks & signs	0	1,000	
Operating Account	20,113	8,416	(11,697)
Savings Account	42,312	42,235	(77)
Receivables	.00	.00	
Total	\$62,425	\$50,741	(11,684)

Treasurer Narrative: Dick Feldmann



BalanceSheetApr20 20.pdf



ProfitandLossApr20 20.pdf

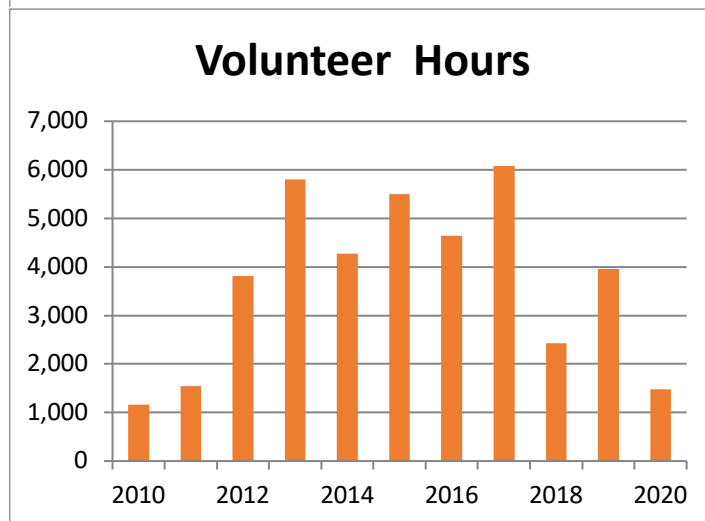
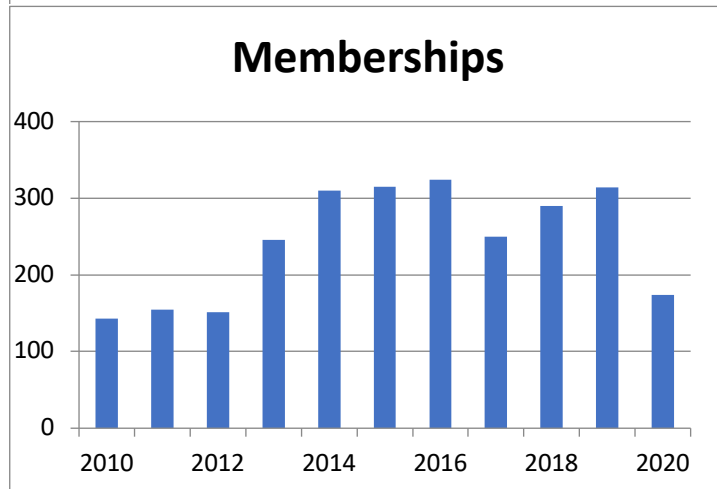
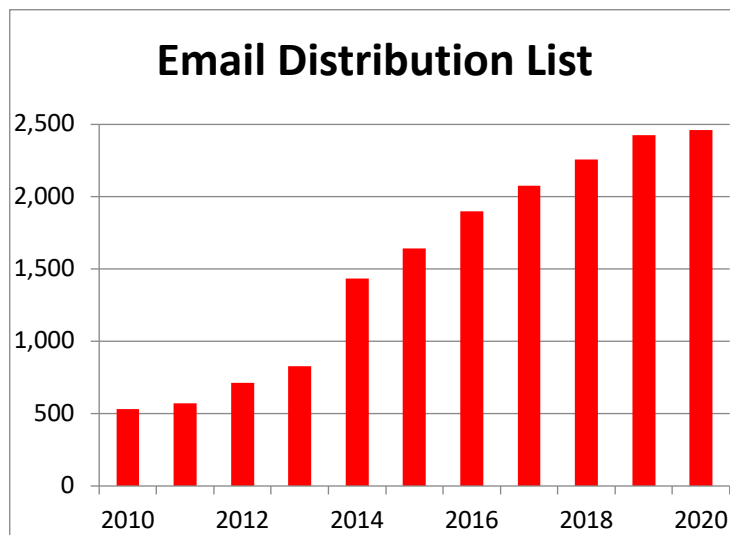
Treasurer Narrative: Dick Feldmann

- Financial Statement for April sent to board on May 4th.
- Bench installed for \$10 in concrete. Transfer \$330 to unrestricted.
- Major Income items:
 - Johnson & Johnson company matching gift to Ryan Laurent donation - \$1,000.

- Expense items pending approval:
 - Chipper. Bruce Cortright
 - A lot of honeysuckle from steel bicycles to next driveway (Loveland) – 3 huge piles.
 - 175 per day to rent including insurance – discussion on whether we want to get a chipper – honeysuckle is very tough on chippers.
 - ODNR has a chipper – should we ask to borrow?
 - Dick motioned for up to \$250 to rent a chipper. Ron seconded - approved
 - Flail mower attachment --- \$2,150. Bruce Cortright. (Withdrawn)
 - If we mow, there is an issue with ODNR because that is in their labor (See Ron's email)
- Expense items approved and paid:
 - RCP Shelters, final payment on Corwin shelter - \$11,168.
 - Shelter is in storage at Corwin Lake
 - Smith-Feike-Minton, Directors and Officers Policy - \$1,200.
 - A&A Safety, Bike Crossing signs for Spring Valley - \$418.
 - A&A safety, 50 magnetic signs, ordered, received and distributed. - \$300.

Metrics: Steve Murphy (5 min)

	<u>Apr 08</u>	<u>May 13</u>	<u>+/-</u>
Email Distribution List:	2,434	2,460	+26
Memberships:	122	174	+52
Same time last year:	66	123	+57
End of year 2019:	294	318	+24
Volunteer Hours:	810	1,483	+-673
Facebook "Likes":	1,393	1,419	+26
Facebook "Followers"	1,481	1,483	+2
Twitter followers:	51	51	+0



1. Strategic Plan.

1. Safety
2. Condition & Drainage
3. Volunteer Management
4. Amenities/Convenience
5. Beauty

2. ODNR.

- From the desk of Melissa Clark.
 - Fosters
 - **Beginning April 27:** Five culverts on the trail south of Old 3C Highway need maintenance work, which will require the trail to be closed temporarily on weekdays. The trail will be open on weekends. We anticipate this work will be complete by Memorial Day.
 - **Beginning April 30:** Paving is scheduled for the trail near Morrow. Work should be complete within two weeks, but it is weather dependent.
- ODNR responsibilities:
 - Respond to serious trail erosion issues, e.g. reroute
 - Capital funding
 - Repair and replace culverts
 - Repaving
 - Maintain active and consistent presence at FLMP Board meetings
 - Law enforcement
 - Right-of-way enforcement
 - Mowing seasonally
 - Create and maintain drainage ditches
 - Re-route Trail when Trail erosion occurs
 - Remove large fallen trees
 - Supply State Park brochures
 - Approve FLMSF activities

3. FLMSF.

- Tom McCray:
 - Corwin Shelter Status (see separate document)
 - 1. Letter or some form of notification to Jones-Warner Consultants acknowledging and thanking them for donation of services for generation of Professional stamped site plans.
 - a. **Steve Murphy will take this on.**
 2. Touch base with Corwin Council to let them know of shelter construction status and delays caused by ODNR staffing

reductions. Concern of contact going cold and jeopardizing their pledged donation.

- a. Dick Feldmann will follow up on the above. Dick feels they will want to know that the shelter has been installed by ODNR. Ron Gorley suggested that we check to see if they will escrow.

Tom is pleased that he met his objectives to get the shelter delivered and not sure how involved he will be in the future. The Board is very appreciative of Tom's input and work.

- MM 16.2 Berm Erosion (see separate document)
 1. About 2.2 miles south of Corwin. About 0.5 miles north of Caesar Creek Bridge.
 2. Issue: Bend of river causing erosion of trail berm. Berm is approximately 6-7 ft wide along about a 70 ft stretch. One care of the berm is down to about 4.5 feet. The berm drops off about 10 feet sharply to the river. NO FENCE IN THIS AREA and the berm is probably not stable enough to support a fence.
 3. Trail is pinched between Corwin Rd and the river at this location with little option
 4. ODNR is aware and at one point talked about putting up a steel rail and snow fence.
 5. Dick will reach out to Melissa to put up some type of fencing for Safety
- MM 22.1 Berm And Pavement Erosion Fence Lean (see separate document)
 1. Issue: There is a creek that runs parallel to the trail and is the issue. Will be a significant engineering feat to fix the issue.
- Structural Issue Tracking (see separate document)
 1. Tom provided a spreadsheet with other issues
 2. Steve asked if Tom compared what he submitted to the study done by KZF hired by ODNR to put together a capital plan several years ago.
- Miscellaneous
 - 45.9 replace Beech Run Bridge.
 - There is a concentration of dead trees south of Corwin i.e. 50+ dead trees in about 3/4 mile span.
 - There is a broken signpost in Morrow at Front St. This request was passed on to Kyle.
- Short-term.

- Improve railroad crossing at Loveland - worst bump on whole Trail - Dave Kennedy (administrator) is aware.
- Moss. Spray a bleach solution on moss that is on Trail in hopes of diminishing its presence - now dormant - will try next summer (Jim Mason). Don Hahn has already tested glyphosate, vinegar and WetandFoget with no success. I have read that baking soda kills moss but have not tested it.
- Where berm has grown over Trail, ask ODNR or FLMSF to use a wire brush on a Bobcat to push back - have not raised issue. (Melissa/Kyle or Bruce Cortright/Mike Dresch)
- Fix signpost at Main St., Morrow (Melissa/Kyle)
- Medium-term.
 - Install 3-season drinking fountain at S. Lebanon trailhead - Jerry Haddix (administrator) is aware.
 - Install 3-season drinking fountain at Milford trailhead - Lisa Evans (Council member) is aware.
 - After installing Corwin shelter, improve parking area by adding 20 more spaces south of bathroom - have not raised issue yet with ODNR (Melissa) - am waiting until shelter is completed. (Melissa Clark/Kyle)
 - Upcoming ODNR Projects. There are a couple of upcoming ODOT projects on bridges over the trail that will potentially effect users.
- Long-term.

4. Trail Safety

- **Intersections Safety.** Don Mills.
 - **Laddering:**
There are 49 intersections in our 50 miles.
16 intersections do not warrant markings because of little traffic conflict.
33 intersections have been marked in the last year.
7 intersections will be marked as “improved” in the near future.
 - **Road Signage:**
 - Don has done a great job of documenting each of the intersections with action points of changes he would like to see made. The cooperation received from the different jurisdictions has been impressive and appreciated.
 - The question was raised to as whether we have a list of all of the contacts Don has worked with.
- Trail Safety.
 - ODNR has committed to have their fall tree cutting crew address the sight lines at: 350 (Ft. Ancient/Morgans), Wilmington, Wards Corner, Strout and Oregonia.

- Re-Paint the “STOP” signage on Trail at intersections. Next spring/summer (Bruce Cortright/Don Mills)
- Intersections. Don Mills
 - INTERSECTION LADDERING BY COUNTY (see separate document)
 - Flashing STOP Signs.
 - Bruce: With the 24in STOP signs on sale for \$550, we could do Fosters for almost what we paid for one bigger sign. Just thinking – the units with a timer are \$125 more than the one on sale. I think the timer is required. The smaller sign is lighted around the edge and not the word STOP.
 - Fosters – Ron Orley – at a previous board meeting we said that Fosters would be a good location if we chose to expand the flashing stop sign program. A week ago, I learned that ODOT will be closing down the 3C bridge for repairs in June 2021. That will put a lot of additional traffic onto Old 3C highway that crosses the trail at Fosters.
 - Ron will evaluate where placement could be.
 - Grandin.
 - Bridge.
 - Wards Corner. Going to be installed by Clermont County engineers at Bridge St.
 - Branch Hill (possible)
 - Morrow. If Carol Whitaker (Morrow) doesn’t respond, somebody will have to follow up with her. I’ve dropped off signs for ST. RT. 123 and tried to get a bid from A & A for painting rungs. Front St. could be done but is not important.
 - Tom McCray suggested we consider this location for the future.
 - Loveland. Dave Kennedy is going to take care of the 3 intersections in Loveland in June; as is Terrace Park.
 - Clermont County is addressing Wards Corner, Branch Hill and Bridge; they only want to have rungs; I have been trying to convince them to have similar one to everybody else but it’s their call. Clermont is going to add some solar flashing lights at Bridge and Wards Corner and possibly Branch Hill.
 - Funding. The only financial request might be for Morrow - possibly \$2000 - if I receive a bid from them tomorrow, I will let you know.
- **Trail Sentinel Program.** Don Hahn
 - Don Hahn reports that there are currently 15 Trail Sentinels who have volunteered.
 - Don has one unclaimed vest. Can order more depending on demand.

5. Front Page --- Above the Fold.

- Annual Meeting. When and where? Officer recommendations? Board member recommendations? Topics? Plans.

At our May 5, 2019 Board meeting the following slate of candidates were put forward and approved:

- | | | |
|------------------------------------|-------------|------|
| • Steve Murphy, President | 2-year term | 2021 |
| • Ron Gorley, Vice President | 2-year term | 2021 |
| • Dick Feldmann, Treasurer | 2-year term | 2021 |
| • Becky Retzer, Secretary | 1-year term | 2020 |
| • Bruce Cortright, Member at Large | 2-year term | 2021 |
| • Rick Forrester, Member at Large | 1-year term | 2020 |
| • Tom McCray, Member at Large | 1-year term | 2020 |

So there are 3 Board members up for reelection in 2020 and 4 in 2021.

Becky will pull names from the website to contact re. interim board members

- Helmet Day. Don Hahn.
 - June 27?
- FLMSP Opportunities/Responsibilities:
 - Blow debris
 - Paint “STOP”
 - Paint Mile Markers
 - Clear small down trees
 - Clear berm Clear culverts Clean signs
 - Crack Fill
 - Cold patch pot holes
 - Clear intersection sight lines
 - Clear shrubbery for scenic views
 - Scarify bumps
 - Remove moss
 - Manage Trail Sentinel Program
 - Manage Hotline
 - Maintain horizontal and vertical signage.
 - Root cutting
 - Maintain Constant Contact database
 - Manage internal ResultsPlus donor/membership database
 - Manage Trail Mail
 - Manage Web Site, i.e. flmsp.org
 - Maintain Mission Statement and Strategic Plan
 - Recruit and onboard volunteers
 - Properly acknowledge donors and volunteers

- Manage the 4 Tool Caches and maintain the equipment therein.
 - Manage relationships with various jurisdictions, i.e. villages, cities, townships, counties
 - Maintain trail counting program
 - Build out and maintain Rest and Information Centers, i.e. kiosks, benches, shelters, bicycle repair stations, bicycle racks, etc.
 - Fulfill our fiduciary responsibilities to our donors and volunteers
 - Grant Writing
 - Social Media
 - Webmaster
 - Events
 - Repair fences
 - Pay for annual honeysuckle spraying
 - Pay for port-o-lets both year-round and seasonal
 - Manage reforestation program
 - Maintain pollinator garden(s)
 - Make ODNR aware of safety issues
 - Kiosk Maintenance
 - Install content
 - Refill pamphlet brochures
 - Repair kiosks
 - ODNR liaison
 - Volunteer onboarding
 - Volunteer software/cloud
 - Operate backhoe
- Kiosks.
 - Spring Valley. Dick Feldmann. Waiting on zoning clearance. Dick Feldmann and friend will do the construction.
 - Everything was set – Spring Valley zoning said they could not give us a permit for a residential area for a sign so we need to go before zoning. Dick will follow up on this so we can get our permit.
 - Morrow. Becky Retzer is working with Carol Whitacre and head of improvement committee.
- Membership Drive. When should we do the next “regular” membership drive?
 - We are up 57 members from same time last year.
 - We are do for a drive
 - Trail counts per Ron – March 15 – April 8 permanent counter at Loveland was up 98%.
 - Put QR on poster that would direct trail users to our membership page.

- Funding.
 - Grants. Becky Retzer.
 - Grant Station
 - Pipe Safes.
 - Earlier this year we had two additional Pipe Safes vandalized. Thanks to Bruce Cortright we have a plan to make repairs although Dick Feldmann recommends we only repair the pipe safe at Fosters and pass on those at St Rt 350.
 - Install pipe safe in Spring Valley? Dependent on zoning
 - Install pipe safe in South Lebanon? Issue is labor, not costs. Ron felt we may have 3 extra pipe safes in the Morrow cache.
- Fences. Rich Easterly
- Trail Blowing – I am asking for your help in identifying volunteers with an interest in helping to blow the trail this season. Those who helped last year are not able to continue. If you have an interest or know anyone with a hitch on their vehicle and an interest in helping to keep our trail clear of debris, please have them contact me. Thanks for any assistance you may be able to give. Here's to a great year on the trail. Pete Hostetler.
 - Tom McCray – brought up Bruce Frales – in Blue Ash – we need to use him. Bruce will follow up
 -
- Reforestation.
 - Rick is going to try to plant some silver maple and redbud seeds in his garden
- Invasive Control. Jim Mason
 - Will get with Melissa to see about doing a drive of the trail. May want to do more target work like we did last year. About 1 mile stretch on Corwin Road to Middletown Rd. - Also along the river in Oregonia we did an extensive spray. On the algae – we can use cooper sulfate/potassium sulfate. We need to email Jim the areas where there are algae issues
 - Rick asked about Autumn Olive in Spring Valley near the Lake
- Trail Surface
 - Open Issue: How to address the cracks from MM 3.3 to MM 6.1. This area should be a candidate for the next re-pave after Morrow.
 - Scarify bumps under Don Hahn's leadership. (Don Hahn)

- Use cold patching to fill dips in trail surface—Don Hahn has marked those between Loveland and Morrow with understanding they would be filled this year.
- - Bruce found a grinder for @ \$2,000. Need around 3 people – one to warn trail users, one to sweep and one to run equipment. This grinder is not easily rented because of availability. Don had to drive to Sharonville to get the last one rented. Bruce also stated that the crack solution that Don Mills suggested from Home Depot seemed to work well.
- Paving. Ron Gorley
 - MM 3.3 to MM 6.1. This area should be a candidate for the next re-pave after Morrow.
 - MM 28.0. South of Morrow paving: Pre-bid meeting took place 11/8, waiting on bids to come in. This is the use of Community Based Capital.

“The project is going to the Controlling Board (CB) on 2/24. I will be the Project Manager (PM) since this is an in-kind replacement of pavement. The request for release is for the entire \$200,000 as we plan on utilizing the entire amount for paving approximately 2 miles starting at the tree line in the southern vicinity of Morrow and moving south. The project will likely commence in early April and is targeted for completion in May. The contractor’s schedule will be forthcoming after CB approval and contract execution.” Phil Miller

Ron will be in the area tomorrow and check to see if it is going as scheduled.

- Volunteer Recruitment and Onboarding.
 - For volunteers on the trail what is the official “dress code” so that others using the trail recognize them as volunteers?
 - “This issue of onboarding new volunteers is becoming increasing difficult but very important to the continued existence of FLMSF. .
 1. There is less and less trail maintenance that volunteers need to do. This is due to our several years of bringing the trail condition under control.
 2. Also, ODNR has been applying additional resources to the trail so that volunteers are not needed as much.
 3. Some of us leaders, at least speaking for myself, are having trouble finding time and energy to do trail maintenance. As most of you know, I have to devote a lot of my time to taking care of my wife. Next month I will turn 77 and I just don’t have the energy and strength I had a few years ago.
 4. Finding new leaders is difficult. I have tried repeatedly to recruit volunteers to take on leadership, even simple tasks like leading a work session occasionally. If

a willing leader steps forward, I would be very happy to assist them to the extent they want and I can do.

If we have new volunteers interested in trail work, someone should be assigned to work with them to help them find a role that fits for them. If it's trail maintenance, I would be willing work with that new person a few times to show them what can be done, how to do it, explain what we can and cannot do, introduce them to our tools, etc. I have experienced volunteering with an organization and then having nobody contacted me to do something; it was only after I talked with someone who volunteered with that organization and he explained that all I needed to do was show up for a work session (it was really that simple). The situation described below by Linda should not happen but I am not sure how to prevent it from happening but together we need to try." Don Hahn

"This is a **VERY** significant -- and seemingly chronic -- "weak point" in our organization -- and I predict it will eventually cost us dearly if we fail to fix it." George Stockham

Software: SignupGenius, MyVolunteerPage.com

Nothing new to report.

- Pollinator: Site was treated for weeds last fall. Want to plant this winter, but weather dependent. Per Melissa seed will be planted --- if there is one. Becky will be working with an Eagle Scout referral for signage or small kiosk for the area.
 - Becky will pick up seed from Melissa
- Kiosk Content.
 - Is 4 the number of pamphlet holders we want in our kiosks?
 - What should the content of each of these 4 pamphlet holders be?

Benches:

Bruce asked where to put – Dr. Osher's bench donation – replace – should not put near port-o-let. One bench was installed at Terrance Park (Vesper Bench). Osher bench (Miamiville at 126) – Effer bench (Grandin) might move further north because of bridge being redone. Carol Hayes (Lebanon spur)

- Bridges.
 - Bridge north of Beech Street needs to be replaced.
 - ODNR or FLMS?
- Culverts/Drainage
 - MM 14.0 North of Corwin. Mud washing over trail. Stays wet for weeks.

- MM 44.0. Bruce Cortright. Failed culvert. ODNR is aware.
- South of I275 bridge. Culverts that need to be dug out have been marked.
- Trees.
 - The dead tree concentration south of Corwin. 50+ dead trees in about 3/4 mile span
- Erosion.
 - Fosters re-route: Melissa will attend a pre-bid meeting on Thursday. Plans are to improve draining, repair/replace culverts, repair pavement as needed.
- Drainage. Tom McCray
- Graffiti.
 - Dan has painted over all the graffiti. Someone has already painted faces in black paint.
- Calendar.
 - ??? 2020 helmet giveaway. Don Hahn
 - Spring 2020 repave 2 miles south of Morrow.
 - Spring 2020-Fall 2021 SR 48 and US 22:
 - Trail will remain open during construction. However, occasional flagging operations may be necessary.
 - Temporary construction fence will be installed along construction boundaries to protect the park and users.
 - Signage will be installed to alert trail users of the construction activity.
 - August 2021 thru December 31, 2022 King Avenue Bridge.
 - Spring 2023 for approximately 5 months US 42
 - The proposed project will require the construction of a protective shed with lighting over the Little Miami Scenic Trail to protect Trail users. The project will also require six short term closures for access to the bridge for demolition, erection of new beams, and protection during deck pouring to protect the Trail users.
 - Daytime closures during weekdays for demolition. Two closures lasting approximately 1 week each (5 days) and maybe as long as 3 months apart.
 - Daytime closures during weekdays for erection of bridge beams. Two closures lasting 2 days each and maybe as long as 3 months apart. It may be possible to complete this work at night.
 - Daytime closures during weekdays for pouring on the concrete bridge deck. Two closures lasting approximately 1 week each (5 days) at separate times

5. Events/Outreach

- Counters. Ron Gorley. We have the Counter Reports from TriState Trails.



CounterReport_2016.pdf



CounterReport_2017.pdf



CounterReport_2018.xlsx

2016 1,217,677

2017 1,302,600

2018 1,010,056

2019

- Little Miami Conservancy. Becky Retzer has volunteered to “own” and manage this relationship.
- The Treasurer is the “keeper” of electronica assets e.g. GPS, credit card. The Secretary is the “keeper” of non-electronic assets, e.g. banners, display table, chair, etc.

6. Trail Condition

- Bruce Cortright. All, wonderful news, Ernst Concrete has asked US Lawns to move out of their building at the cement plant by April. I just talked to Jason and he said we are still good to keep our equipment in the building after US Lawns leaves.
- **Southern Tool Cache.** Bruce Cortright.
 - New tool cache location. Annual expense goes from \$960 to \$0.



- **Stabilizations.** ODNR.

- TRAIL EROSIONS AT I-71 AND 4 TO 5 PLACES SOUTH OF FOSTERS.

- **Bumps, Crack-filling.**

- The last time we did crack-filling was some number of years ago. This is something that should be on our radar.
- Thanks to Don Hahn we do have a “Bump Grinding Best Practices” document available in our Google Drive

7. Volunteers.

- **Recognition.** Becky Retzeer
 - Ray Jacobson.
 - Fence team founder
 - “No job ever too hard to tackle”
 - Never missed a good cup of coffee or political discussion
 - Corwin Kiosk. Simeon Copple
 - Loveland Kiosk. Steve Murphy
 - Milford Kiosk. Mary Brown
 - South Lebanon Kiosk. Tejas Dinesh

9. Amenities.

- Summary



RestAndInformationCenters.xlsx

- Spring Valley kiosk and port-o-let. Dick Feldmann
 - ACTS owns Founders Park. George McGowan attended the last Spring Valley ACTS meeting and introduced the ideas I had given him previously.

ACTS is positively inclined to letting us put an information kiosk in Founders Park. ACTS is positively inclined to paying for an upgrade to the kiosk of three additional display cases for Spring Valley’s use \$525.

Dick Feldmann’s goal is to pour a 5’x5’ concrete slab and build a 3-sided enclosure using prefab fencing from Home Depot for the portable restroom to mask its appearance and get it to stand upright, but Dick suspects that ACTS isn't willing to pay the \$750.

George is going to set up a meeting for the two of us I to meet with the ACTS leadership at Founders Park. So, we're seeing good progress, but more to come.

- Spring Valley ACTS has approved putting the kiosk at Founders Park.
- Spring Valley ACTS is all but approved adding three additional displays on the back side for their use. We just need to get them a price for the three additional panels \$175 each or \$525 for all three.
- They really liked the approach of their panels facing north and ours facing south. That sold it.
- Pipe safe at Founders Park is approved.

- They want to move the portable restroom (as do I) to get it away from a memorial tree.
- George is going to get me the contact information for Greene Foundation for asking for a grant for the restroom pad and enclosure.
- **Kiosk Locks.** Becky Retzer. Change locks on all kiosks to combination locks. According to Don Mills only Miamiville and Fosters locks can be changed.
- **Kiosk Takeaways.** With 7 information centers and 28 pamphlet holders (including Spring Valley) we will use a minimum of 5,000 Little Miami Tri-folds pamphlets next year. The content is well expressed and useful to our million plus Trail users. 4 pamphlets holders are the maximum number that each kiosk can accommodate and not look too crowded. Using 2 of the holders for Little Miami is justified from a supply/demand point of view.

The Ohio To Erie trifold is not as functional but does inform the Trail user as to the possibilities of bike travel within the State.

The FLMSF volunteer brochure is rarely taken and I'm not sure warrants taking up 25% of the holders. We do have business cards that tell interested parties how to volunteer.

The Miami Valley Bikeway Map (aka TriState Trails map) is very informative for people biking in SW Ohio and would be very popular with Trail users.

"Park maps/brochures have been ordered, no ETA. The Division waits until they have a large enough print order to get the best pricing. Hopefully early spring."

- **South Lebanon drinking water.** Don Mills has inquired of South Lebanon and Milford whether we can add 3-season drinking fountain.

10. 2020 Projects Needing Ownership, Funding, Labor

- Becky Retzer
 - Completion of Grant calendar, letters of inquiry, apply 2-3 grants
 - Butterfly pollinator project completion including signage.
 - Guided history rides.
 - Plan with Amanda, park naturalist, for park events.
 - Kiosks - provide updated materials. Implement plan to keep kiosk team supplied with brochures and hotline cards. Recruit team member for Corwin kiosk.

11. Miscellaneous Projects Needing Capital and/or Labor

- **Benches.**
 - Liz Lamar and Ron Gorley surveyed every existing bench on the trail, compete with location, condition and photograph. First priority is to install benches where none exist. (We have three potential donors right now). Second priority is to repair or replace existing benches. We'll work on a report for the board after I return to town in a couple of weeks.

- **Port-o-let Enclosures.**

- Below is a picture of Terrace Park's enclosure.



- Our current specifications: 3-sided, no roof, no door, 6' tall, 6" clearance under walls.
- Locations: Miamiville, Oregonia, Spring Valley.
- One potential solution: <https://www.homedepot.com/p/Outdoor-Essentials-6-ft-x-6-ft-Pressure-Treated-Cedar-Tone-Moulded-Wood-Fence-Panel-Kit-162523/204146019>

- **State Route 350 Kiosk**

- There is currently no funding available.

- **State Route 350 Restroom Facility**

- There is currently no funding available.

12. Meeting Schedule.

Future General Board Meetings will be online using ZOOM until the current restrictions are relaxed.

The Annual Meeting will be postponed until the current restrictions are relaxed.

Tri State Trails – invoice for 2020 counting program – Ron will send a separate email for an email vote.

Rick asked re the 50 dead trees whether the chain saw gang could do. Tom said that he believes ODNR will have to take care of.

Dick moves we adjourn – Rick seconded.