

**Friends of the Little Miami State Park
General Board Meeting 08/14/2019
Wayne Township Administration Building
6050 N Clarksville Rd, Waynesville OH 45068
Meeting Minutes**

Board votes in blue
Action steps in green

Call to Order: Steve Murphy

Introduction of Members and Guests: Steve Murphy (5 min)

Board Members: Tom McCray, Dick Feldmann, Bruce Cortright, Becky Retzer

Board Members Absent: Rick Forrester, Ron Gorley

Guests: Don and Judy Mills, Joanne Rizakallah, Kyle Ranck, ODNR

Approval of Minutes from 07/10/2019: Becky Retzer

Motion by Dick Feldmann to approve, seconded by Tom McCray, approved

Treasurer's Report - Dick Feldmann (5 min)

Cash on Hand:	06/30/2019	07/31/2019	
Savings Account	\$42,251.89	\$42,259.66	
Checking Account	21,205.97	19,317.88	
Total	\$63,457.86	\$61,634.55	\$17,973.63 Restricted \$3,850.00 Reserved

07/31/2019 Treasurer Reports:

Dick reviewed the restricted and reserved funds.

Dick motioned for approval to spend \$150 on checks, envelopes, deposit slips and stamps. Bruce seconded. Approved.

Dick motioned for approval to renew our Green Umbrella membership for \$50.00
Approved

Metrics: Steve Murphy (5 min)

	<u>Jul 10</u>	<u>Aug 14</u>	<u>+/-</u>
Email Distribution List:	2,331	2,341	+10
Memberships:	203	209	+6
Same time last year:	259		-50
End of year 2018:	295		-86
Volunteer Hours:	1,961	2,407	+446
Facebook "Likes":	1,235	1,258	+23
Twitter followers:	50	51	+1

1. Strategic Plan.

1. Safety
2. Condition & Drainage
3. Volunteer Management

4. Amenities/Convenience
5. Beauty

2. **Administrative.**

- Volunteer Hours. With the Trail Sentinel program and the 40th Anniversary our volunteer hours are grossly understated.
- Counters. Ron Gorley. There has been a change in process --- TriState Trails is now doing the counters. If that “change in process” has resulted in an updated annual trail total, what annual trail count should we be using going forward?
- Trail History. Janet Slater.

Dick made a motion to allocate \$520 to print 300 or more of the Trail History booklets. Becky seconded, approved.
- New Benches. Liz Lamar owns this. Liz and Ron travelled the entire 50 miles to identify potential bench locations.

3. **ODNR.** Kyle Ranck

- Morrow kiosk: There have been numerous delays with the current scout. I’ve released him from this project until he can work through some of the issues. This project is up for grabs if there is another interested party.
- Volunteer camp-out: Any volunteer who has logged at least 40 hours this year is invited to attend the annual State Parks volunteer campout.
- 200k community funds: The specs have been reviewed, the project will be bid through DAS (Department of Administrative Services) and should be submitted this week. Still planning and on track for fall work.
- Parcels surveyed: Spring Valley and Beech Rd. parcels have been surveyed and marked.
- Part-time permanent position: Randy’s position has been officially upgraded. This means he will work year-round instead of being laid off through the winter. He will not have full time hours through the winter, but this is positive progress for LMSP...
- Drainage work: work has been completed in the Oregonia, Ft. Ancient, and Grandin Rd areas.
- Enforcement. The Jack Rabbit Running Store’s manager thinks is perfectly OK to mark the trail. They have been doing this for at least the last 3 years and each year I use two cans of black paint to “erase” it. Don Mills

Kyle reported that Melissa was in contact with the Jack Rabbit Running Store’s Manager and that they would be cleaning/painting the arrows, etc. from the trail.

4. **Events/Outreach**

- **40th Anniversary of the Little Miami State Park and 10th Anniversary of the Friends of the Little Miami State Park.** Joanne Rizkallah.
 - 16 people signed up and paid.
- **General Overview and Outstanding Issues.** Joanne Rizkallah

- **Logo:** We only received a sample dark blue ring around the logo from Ms. Alexander. At the June Board meeting, we suggested several colors that we wanted to consider.
After discussion, the board has tabled the new logo until after the 40th Anniversary with plans to revisit.

- **Banners:**
- **Credit Cards.** We have one swipe reader and one chip/swipe reader. So, we should be good to go for taking credit card payments at the start of the bike rides for the festival.
- **Acknowledgements.** Support for sending acknowledgements for Sponsorships and Vendor Applications
- **Budgets.**
 - Ride Budget \$1,925.



40thAnniversaryBudget_2019-08-14.xlsx

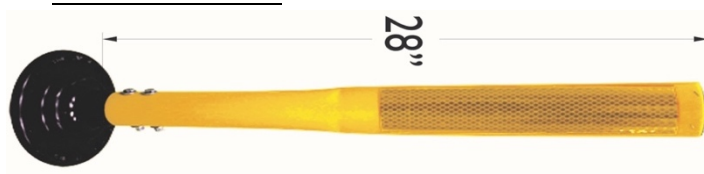
- Lunch Budget. To be developed.
- Festival Budget. To be developed.
- Advertising Budget. To be developed.

Dick motioned for \$184.00 to pay for the insurance coverage for the event. Motioned passed.

- **Lebanon Channel 6 August 20th 4:00 PM.** Joanne Ritzkallah and Steve Murphy. 15-minute interview will allow us to showcase our 40th Anniversary celebration.
- **Bengals Opening Day September 8 1:00-7:30 PM.**
 - Can we setup a table with a banner, brochures, etc.
 - Might be a good opportunity to advertise our September 28-29 40th Anniversary rides.
 - State Representative Tom Brinkman extended this invitation to us. Tom Brinkman and State Senator Steve Wilson helped us secure the \$200,000 in Community Funding.
 - 4002 Plainville Road, Cincinnati, OH 45227 Mariemont

5. Trail Safety

- **Imminent Safety Issues.**
 - Loveland Bollards. Don Mills.



- Stubbs Mill. Bruce Cortright.
Signs are installed

- **Intersections Safety.** Don Mills.

In an email vote after the 7/10 meeting, the Board voted in favor doing the Corwin intersection in thermoplastic laddering.

- **Route 126 Intersection** --- Before and After and After



a. Before laddering



b. After laddering



c. After time and vehicle use

Thermoplastic was only 15% more expensive in our last bid (Corwin Ave) from A&A.
Thermoplastic is a much better investment.

- **Intersection Lines of Sight.**

- The lines of sight in the following 4 intersections need attention: Strout North East, Wilmington North West and South West, 350 North East and North West, Wards Corner South East.
- Melissa Clark "The 4 intersections needing cut back for sight lines are already on our maintenance plan for fall."

- **Trail Sentinel Program.** Don Hahn

- Don Hahn reports that there are currently 15 Trail Sentinels who have volunteered.
- Don has one unclaimed vest. Can order more depending on demand.

- 7/28/2019. Phil Obermiller “Meanwhile, I've logged 160 miles as a Sentinel during which I:
 - 1) provided a bandage & wet wipes to a rider pulled over in Miamiville with a bleeding arm. He was grateful to the Friends for the assistance. OK on wet wipes, but could you drop a few more bandages in the mail to me at: 5137 Salem Hills Lane, Cincinnati, OH 45230?
 - 2) reported straight pins scattered near Miamiville kiosk to the hotline; they were cleaned up when I came by two days later;
 - 3) assisted man and his son with a dropped chain near the 42.5-mile marker...got them back on the trail with minimal effort but received maximal gratitude. Man wanted to know who I "worked for" - told him I was a volunteer with the FLMSF.”
- **Fences.** Rich Easterly
 - All remaining “fence hardware” is now in FLMSF’s hands having been moved from ODNR to the Morrow cache.
 - 7/16/2019. “As of this afternoon Rich Easterly's fence repair crew, acting upon the survey done a week ago today from Fosters all the way south to the end of FLMSF's trail responsibility, managed to repair **ALL** defective fences along that segment. Accordingly, as of today, the entire* fence repair issue from the far south all the way north to Hedges Road has been resolved. The battery powered set of tools for which the Board recently authorized purchase were a HUGE asset; we never could have made that sort of rapid progress without them!” George Stockham

6. Trail Condition

- **Stabilizations.** ODNR.



- Trail erosions at I-71 and 4 to 5 places south of Fosters.
- **Crack-filling.**
 - The last time we did crack-filling was some number of years ago. This is something that should be on our radar.
 - Trail marking standards. We need to develop color-coded trail marking standards, e.g. bumps, cracks, culverts, etc.

7. Trail Drainage

- **Culverts.** ODOT has committed to fixing this culvert in 2021.
- Drainage Issue Status Update. Tom McCray
Kyle (ODNR) reported that ODNR has the State excavator and has begun and completed many of the coverts. He believes that they will be able to complete all before having to return the equipment.
- Excavator Rental – not needed as ODNR has the State equipment

8. Fundraising.

- Ohio State Legislature. Ron Gorley.

ODNR. Ron Gorley.

- 7/18/2019. “Looks like ODNR received the \$25M. Now need to work on getting a fair share for LMSP.”
- I suggested to Brian Miller that he lobby at least for funding to repair the Fosters slip. No reply from Brian.”
- Grants. Becky Retzer.
 - Grants and communication with Akron Zoo
 - **Counters.** Wade Johnston of TriState Trails is following up on the suggestion at the last Board meeting to ask ODOT about potential funding for upgraded pedestrian/bicycle discriminating counters.
- Pipe Safes.
 - Install a pipe safe in Loveland in the Restroom/Kiosk area. “I had suggested we add another pipe safe next to the Loveland kiosk but after listening to Dick’s empirical financial analysis I could be persuaded not to add any - even though this is the most populated area of the whole Trail.” Don Mills
 - Install pipe safe in Spring Valley.
 - Install pipe safe in South Lebanon.

9. Volunteers. Tom McCray

Presented ideas for volunteer recognition. Board likes the idea of sending out monthly handwritten thank you cards.

10. Amenities.

- **Corwin Simeon Copple Memorial Kiosk**
The Corwin Simeon Copple memorial kiosk is now complete. The red bicycle repair station should be delivered in 3-4 weeks.
- **Corwin Bicycle Repair Station**
 - The bicycle repair station will be located near these bike racks

- **Morrow Kiosk**
 - Melissa is in discussions with an Eagle Scout re a kiosk in Morrow using the existing 3-sided structure. (See notes under ODNR)
 - There is no funding available at this time
 - Don Mills will revisit with Morrow to see if the kiosk is within their budget
 - Becky Retzer will contact to see Michael Alexander if interested in working on this project if Morrow cannot or another project.
- **Morrow Restroom Facility**
 - At its July meeting, the Board voted to provide a port-o-let in Morrow in the winter months since their restroom is closed in the winter.
- **South Lebanon Kiosk**
 - Becky Retzer identified the following problems with this kiosk:
 - Can't lock the panel
 - Cracked glass
 - Hole in glass
 - Active wasp nest
 - Mac Robinson of CMD Construction will provide us a quote to repair. Mac built the Loveland, Morrow, and Corwin kiosks.
- **Lebanon Spur Kiosk**
 - Replace glass in display cases
- **Spring Valley Kiosk**
 - Negotiations with Spring Valley's ACTS who own Founders Park.

Dick reported that he has been in contact with George McGowan. They do not want to remove existing slap. FLMSF will fund a 3 panel but an option is available if Spring Valley ACTS want to pay for an upgrade to 6 panel. Discussion also on an additional pad and enclosure for the portable restroom at the expense of Spring Valley ACTS.
 - We have \$2,100 for this kiosk --- the excess funding from the Simeon Copple Memorial fundraising. We need additional funding of \$3,400.
- **State Route 350 Kiosk**
 - There is no funding available at this time.
- **State Route 350 Restroom Facility**
 - Don Mills recommended a port-o-let at St Route 350. Dick Feldmann will verify with Rumpke that the topology would support installation of a port-o-let at the location

Dick talked with Randy Morgan from Morgan's Canoe Livery. He felt that there was no need for a port-o-let at this location. He is not having a problem with cyclists

using the canoe livery restrooms when they are open. He also said that during the winter the bike traffic in his area (mid north) goes way down.

- **Kiosk Locks.** Change locks on all kiosks to combination locks. According to Don Mills only Miamiville and Fosters locks can be changed.
- **Invasive Control.** Jim Mason
 - Fall Spraying?
Tom McCray discussed the large area of Ailanthus just south of Corwin which runs for several hundred feet.
- **Reforestation.** Rick Forrester - tabled
- **Pollinator Project.** Becky Retzer – tabled

11. Miscellaneous Projects Needing Capital and/or Labor

- **Benches Old.**
 - Remove dilapidated bench in Corwin.

ODRN has removed one bench to be repaired as well as the concrete slab.

12. Meeting Schedule.

September 11, 2019	Loveland City Hall, 120 Loveland Ave, Loveland, OH 45140
October 9, 2019	Wayne Township Administration Building, 6050 N Clarksville Road, Waynesville, OH 45068

13. Meeting Adjourned by Steve.